



केन्द्रीय कर का आयुक्तालय

OFFICE OF THE COMMISSIONER OF CENTRAL TAX

GUNTUR COMMISSIONERATE: गुंटूर आयुक्तालय

सी आर भवन:: कन्नावारी तोटा:: गुंटूर - 522004

C R BUILDINGS: KANNAVARI THOTA:: GUNTUR - 522004

फा. सं. C.No. II/39/03/2020 - Estt.

दिनांक Date: .07.2020

कार्यालय आदेश सं. 19/2020

OFFICE ORDER NO. 19/2020

* * *

Please refer to CCO, Visakhapatnam letter C. No. II/07/01/2018-CC(VZ)Estt dated 30.06.2020 enclosing MHA Order No. 40-3/2020-DM-I (A) dated 29.06.2020 issued by the Ministry of Home Affairs, Government Of India.

2. In this regard, the list of Group B & C officers posted in Headquarters to attend the office from 01.07.2020 to 31.07.2020 is enclosed in Annexure - I.

(i) In case any officer in this list is living in the "**containment zone**", the same may be informed immediately to the PRO.

(ii) The officers are encouraged not to visit any other place on their way to office or on the way back to home, as a matter of abundant precaution.

(iii) Please carry your face mask since wearing of face mask is compulsory in all public places and work place.

(iv) Guidelines permit you to use your own vehicle for commute. Hence please carry your department ID card to produce on demand by any law enforcement authority. No separate pass is required.

(v) All the officers are advised to install Arogya Setu app on their mobile phones.

3. Further, the officers who are not working on the days other than on the dates specified against their names are required to work from home subject to the following conditions:

(i) They must stay at home.

(ii) They should not leave station during the period of working from home.

(iii) They must be available on telephonic and electronic means of communication at all times.

(iv) They should attend office, if called for any exigency of work, at short notice.

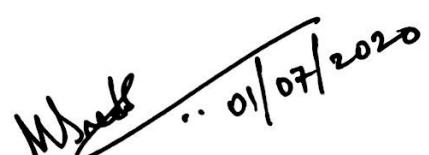
4. All Group A officers should be in office and no leave will be sanctioned unless it is for medical or family emergency.

5. Any officer not figuring in this list, who would like to attend the office may do so subject to permission from their controlling office and availability of space based on social distancing norms.

6. The officers who are not working from home need to apply leave if required.

7. The jurisdictional Deputy/Assistant Commissioners may issue similar orders for their jurisdiction as per Ministry of Home Affairs Order No. 40-3/2020-DM-I (A) dated 29.06.2020.

This issues with the approval of the Commissioner.



.. 01/07/2020

(एम् श्रीकांत/ M. SREEKANTH)

संयुक्त आयुक्त (क. व. स.)

JOINT COMMISSIONER (P&V)

Copy submitted to

1. The Chief Commissioner, GST & Customs, Visakhapatnam Zone, Visakhapatnam.

2. The Additional Commissioner, Guntur CGST Commissionerate, Guntur.

Copy to

1. All DC/ACs of Divisional offices.
2. All Sections, Hqrs., Guntur CGST Commissionerate.
3. Notice Board

Sl. No.	Name of the officer (S./Shri/smt./Kum.)	Designation	List - A			List - B			Office timings
			01.07.2020 to 03.07.2020	06.07.2020 to 10.07.2020	20.7.2020 to 24.07.2020	13.07.2020 to 17.07.2020	27.07.2020 to 31.07.2020		
1	V.Siva Prasad	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
2	D.V.S.N.VaraPrasad	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
3	V.Anjaneyulu	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
4	P.Nagasankara Rao	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
5	K.Sambrajam	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
6	K.M.Vara Kumar	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
7	P.Asha	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
8	M.Nagaraju	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
9	L.J.Heyer Babu	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
10	Ch.Jasper Sugandh	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
11	N. Amareswara Rao	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
12	D.Rama Mohan Reddy	Superintendent	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
13	T. Rama Krishna	A. O.	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
14	Santosh Muddala	Inspector	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
15	A.Venkata Sai Vivek	Inspector	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
16	Sai Charan Gabu	Inspector	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
17	Sanjeeva Reddy.B	Inspector	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
18	P. Badaraiah	Inspector	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
19	N.Venkateswara Rao	Inspector	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
20	J. V. Satish Kumar	Inspector	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
21	Kalava Prasad	Inspector	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
22	Goli Ravikumar	EA	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
23	P.Alekhy	STENO GR - II	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
24	P.Pothu Raju	TA	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
25	V.V.N.K.Pradeep Kumar	TA	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
26	P.Venkateswarlu	TA	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
27	M.Nageswara Rao	TA	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
28	Sk.Abdul Sattar	LDC	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
29	B.Simhadri	Head Hawaldar	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
30	A.Lakshmaiah	Head Hawaldar	Work from office	Work from office	Work from home	Work from home	Work from home	9.30 AM TO 6.00 PM	
31	CH Yedukondalu	Head Hawaldar	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
32	P.V.Prasada Rao	Head Hawaldar	Work from office	Work from office	Work from home	Work from home	Work from home	9.00 AM TO 5.30 PM	
33	M.Somoji Rao	MTS	Work from office	Work from office	Work from home	Work from home	Work from home	10.00 AM TO 6.30 PM	
34	Billu Prasanth Kumar	EA	Work from home	Work from home	Work from office	Work from office	Work from office	9.30 AM TO 6.00 PM	
35	P.Pandu Ranga Rao	Superintendent	Work from home	Work from home	Work from office	Work from office	Work from office	10.00 AM TO 6.30 PM	
36	V.Balakoti Naik	Superintendent	Work from home	Work from home	Work from office	Work from office	Work from office	10.00 AM TO 6.30 PM	

37	J. Parvathi	Superintendent	Work from home	Work from office	9.00 AM TO 5.30 PM
38	P. Murali Krishna	Superintendent	Work from home	Work from office	10.00 AM TO 6.30 PM
39	Md.Aslam Usmani	Superintendent	Work from home	Work from office	9.00 AM TO 5.30 PM
40	Yerramalla Sunitha	Superintendent	Work from home	Work from office	9.30 AM TO 6.00 PM
41	Shaik Hussain	Superintendent	Work from home	Work from office	10.00 AM TO 6.30 PM
42	Y. Padmaja	Superintendent	Work from home	Work from office	9.00 AM TO 5.30 PM
43	K.Padmavathi	Superintendent	Work from home	Work from office	9.00 AM TO 5.30 PM
44	J. Venkateswarlu	Superintendent	Work from home	Work from office	9.30 AM TO 6.00 PM
45	T. Srimannarayana	C. A. O.	Work from home	Work from office	10.00 AM TO 6.30 PM
46	Yesubabu Vanaparthi	Inspector	Work from home	Work from office	9.00 AM TO 5.30 PM
47	Sanapala Rajesh	Inspector	Work from home	Work from office	9.00 AM TO 6.00 PM
48	M. Srikanth	Inspector	Work from home	Work from office	9.30 AM TO 6.00 PM
49	Chitte Venkateswara Rao	Inspector	Work from home	Work from office	9.00 AM TO 6.00 PM
50	Hemanth Kushwah	Inspector	Work from home	Work from office	10.00 AM TO 6.30 PM
51	Vivek Kumar Dhankar	Inspector	Work from home	Work from office	9.00 AM TO 5.30 PM
52	K.Vani	Inspector	Work from home	Work from office	9.00 AM TO 5.30 PM
53	Arpit Gupta	Inspector	Work from home	Work from office	9.30 AM TO 6.00 PM
54	Shabbir Shaik	Inspector	Work from home	Work from office	10.00 AM TO 6.30 PM
55	Kakarla Srinivasa Rao	Inspector	Work from home	Work from office	9.00 AM TO 6.00 PM
56	Munipalli Ganesh Kumar	EA	Work from home	Work from office	10.00 AM TO 6.30 PM
57	N.Sarath Babu	TA	Work from home	Work from office	9.00 AM TO 5.30 PM
58	A.Koteswara Rao	TA	Work from home	Work from office	9.30 AM TO 6.00 PM
59	K.Vijaya bhaskar	LDC	Work from home	Work from office	10.00 AM TO 6.30 PM
60	K. Murali Krishna	LDC	Work from home	Work from office	10.00 AM TO 6.30 PM
61	Y.Ramesh Babu	Head Hawaldar	Work from home	Work from office	9.00 AM TO 5.30 PM
62	Ch.Venkateswarlu	Head Hawaldar	Work from home	Work from office	9.30 AM TO 6.00 PM
63	G Srinivasa Rao	Head Hawaldar	Work from home	Work from office	10.00 AM TO 6.30 PM
64	Ganta Subbarao Naidu	Hawaldar	Work from home	Work from office	9.30 AM TO 6.00 PM
65	G.Subrahmanyewara Rao	MTS	Work from home	Work from office	10.00 AM TO 6.30 PM
66	P.Arogya Rao	MTS	Work from home	Work from office	10.00 AM TO 6.30 PM

Work .. 01/07/2020

(एम्. श्रीकांत/ M. SREEKANTH)

संयुक्त आयुक्त (क. व. स.)

JOINT COMMISSIONER (P&V)